

## **MINUTES of THE FLEGGBURGH PARISH COUNCIL MEETING**

HELD AT FLEGGBURGH VILLAGE HALL

On Wednesday 22<sup>nd</sup> February 2023 at 7.30pm

Present: Cllrs F Dockerty, R Doyle (chair), C Merritt.

Clerk to the meeting: Sarah Hunt

District Councillor: A Thompson

Three members of the public were present.

### **1. APOLOGIES**

- 1.1. Apologies were accepted from Cllr S Hacon – alternative commitment.

### **2. DECLARATION OF INTERESTS**

- 2.1. None.

### **3. CO-OPTION**

- 3.1. No applications had been received.

### **4. TO RECEIVE UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA**

- 4.1. The pedestrian crossing project is in progress, funding is being sought.  
4.2. A letter has been sent to GYBC planning bringing to their attentions concerns that neighbouring properties are not being consulted regarding planning applications.

### **5. MINUTES OF THE PREVIOUS MEETING**

- 5.1. The minutes of the Full Council Meeting held on 9<sup>th</sup> February 2023 were AGREED as a true and correct record.

### **6. PUBLIC PARTICIPATION**

- 6.1. Cllr A Thompson reported that the Borough Local Plan consultation period had been extended to the 27<sup>th</sup> February 2023. An increased bus service will shortly be available in the village. Great Yarmouth Borough Council is to increase the precepted amount by 4% for 2023/24. Voters will need identification to vote on 4<sup>th</sup> May. Postal vote registration applications must be made by 18<sup>th</sup> April 2023.  
6.2. The Clerk confirmed that the Council would have a business continuation policy in place which would include backing up of data.

### **7. PLANNING**

- 7.1. To consider a consultee response to any planning applications received from Great Yarmouth Borough Council and Broads Authority before the meeting date:  
7.1.1. 06/22/0874/F – 2 St Margarets Way, Fleggburgh, NR29 3DN. Proposed construction of detached 3 bed-house and garage, extension of dropped kerb, and provision of new front parking area in front of No. 2. No Objection. Concerns were reiterated over lack of local consultation.

**FLEGGBURGH PARISH COUNCIL**  
Serving Fleggburgh, Billockby & Clippesby

Email:  
[fleggburghpc@gmail.com](mailto:fleggburghpc@gmail.com)

Website:  
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:  
0750 273 5991

**7.2. To receive notification of planning decisions taken by Great Yarmouth Borough Council and Broads Authority, and any received before the meeting.**

7.2.1. BA/2023/0026/HOUSEH – Carr View Farm, Marsh Rd, Fleggburgh, NR29 3DE. single storey side & rear extension. Extension to front garage. Approve subject to conditions. NOTED

**8. FINANCE**

- 8.1. An up-to-date bank reconciliation was not available to the meeting. Change of address not yet in place. Next meeting.
- 8.2. It was AGREED to appoint Mrs Sonya Blythe as the internal auditor for 22/23 at a cost of £95.00. PROPOSED Cllr Dockerty, seconded Cllr Doyle.
- 8.3. The following payments were APPROVED. PROPOSED Cllr Doyle, seconded Cllr Dockerty.

Company	Description	Net	Vat	Gross
Salaries	Month 10 and Month 11 incl homeworking	£748.08	£0.00	£748.08
PKF Littlejohn	Late submission charge	£40.00	£0.00	£40.00
URM	Glass Recycling	£14.40	£2.88	£17.28
HMRC	Penalty for late PAYE return	£100.00	£0.00	£100.00
PKF Littlejohn	Investigation costs	£532.50	£106.50	£639.00
S Bromley	Meeting Cover	£80.00	£0.00	£80.00

**HIGHWAYS**

- 8.4. The SAM2 report will be published onto the website.
- 8.5. The purchase of a device to download the SAM2 data will be considered at the next meeting following investigation.
- 8.6. The meeting considered the grass-cutting quote for 23/24. Specification to be considered – 6 footpath cuts instead of 8 to be quoted. Additional quotations to be sourced.
- 8.7. Noticeboard – permission to remove the board at Clippesby to be sought from the owner. Cllr R Doyle. New sites to be investigated – Clippesby, Billockby to be canvassed for ideas on location – leaflet to be designed (Clerk) and delivered to households (Cllrs).
- 8.8. FP14 Stile – to be reported to Norfolk County Council to take action and ascertain ownership.

**9. ITEMS FOR NEXT AGENDA**

Election

**10. NEXT MEETING OF THE PARISH COUNCIL**

**Wednesday 15<sup>th</sup> March 2023.**

In accordance with the Public Bodies (admission to meetings) Act 1960 the chair of the meeting may RESOLVED to exclude the press and public during consideration of the following item due to the confidential nature.

**FLEGGBURGH PARISH COUNCIL**  
Serving Fleggburgh, Billockby & Clippesby

Email:  
[fleggburghpc@gmail.com](mailto:fleggburghpc@gmail.com)

Website:  
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:  
0750 273 5991

**11. To consider the complaints received.**

As the complaints were duplications of issues brought before PKF Littlejohn and their advice has been given Clerk to respond to complainant in both instances confirming that Council will be following the advice given.