

**FLEGGBURGH PARISH COUNCIL**  
Serving Fleggburgh, Billockby & Clippesby

Email:  
[fleggburghpc@gmail.com](mailto:fleggburghpc@gmail.com)

Website:  
<http://fleggburghpc.norfolkparishes.gov.uk>

Telephone:  
0750 273 5991

**MINUTES OF THE FLEGGBURGH PARISH COUNCIL MEETING**

HELD AT FLEGGBURGH VILLAGE HALL  
On Wednesday 12<sup>th</sup> July 2023 at 7.30pm

In attendance: Cllrs R Doyle (Chair), F Dockerty, C Merritt & K Osborne (part)  
Clerk: Miss L Dawson

Members of the public: 6

**1. APOLOGIES**

1.1. None.

**2. DECLARATION OF INTERESTS**

2.1. None.

**3. CO-OPTION**

3.1. An application was received from Mr K Osborne, Mr K Osborne was co-opted to the Council, PROPOSED Cllr R Doyle, seconded Cllr F Dockerty. Mr Osborne signed the declaration of acceptance of office and joined the meeting as a Councillor.

**4. UPDATES ON ANY MATTERS NOT ELSEWHERE ON THE AGENDA**

4.1. Our Bus Hire services will be changing from 24<sup>th</sup> July onwards, contact Clerk for specific changes, Clerk to investigate and share information if possible.

**5. MINUTES**

5.1. The minutes of the Full Council Meeting held on 14<sup>th</sup> June 2023 were AGREED as a true and correct record of the meeting and signed by the Chair. PROPOSED Cllr R Doyle, seconded Cllr F Dockerty.

**6. PUBLIC PARTICIPATION**

- 6.1. To receive reports from County and Borough Councillors and Police Report.  
Borough Councillor Adrian Thompson reported that the no.7 bus now has an official stop in Billockby, passenger numbers are good, Saturday services have been requested and will be reviewed in September 2023. Thanks was given to the members of public who painted and cleaned the bus shelter. Cllr Thompson also mentioned the meeting with highways with regard to pedestrian crossing.
- 6.2. Questions from the public relating to items on the agenda.  
Tretts Lane missing sign has been reported to Norfolk County Council.  
Other highways items were reported, the Council will investigate and report to NCC highways, residents are also encouraged to report any highways defects or issues directly if they can, or email the Clerk.

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## **7. PLANNING**

### **7.1. To consider a consultee response to any planning applications received from Great Yarmouth Borough Council and Broads Authority before the meeting date:**

7.1.1. 06/23/0302/TRE, Proposed work to trees – Oak (TPO No. 10 1991 (A1)) – Crown raise to 6m and remove growth, reduce lateral tips and thin by 20% (where overhanging 1 Trust Close). Burgh Hall Residential Caravan Park, Tower Road, Fleggburgh, Great Yarmouth, NR29 3DW. Deadline 27<sup>th</sup> July 2023. RESOLVED to respond with NO OBJECTION. PROPOSED Cllr R Doyle, seconded Cllr F Dockerty.

### **7.2. To receive notification of planning decisions taken by Great Yarmouth Borough Council and Broads Authority, and any received before the meeting.**

7.2.1. BA/2023/0188/ADV – Proposed timber sign on posts. Lane South Corner of Main Road and Stokesby New Road, Clippesby, Fleggburgh, Approve Subject to Conditions.

## **8. FINANCE**

- 8.1. An up-to-date bank reconciliation was RECEIVED.
- 8.2. The 2023/24 budget expenditure report was RECEIVED.
- 8.3. The payments as presented were APPROVED, PROPOSED Cllr R Doyle, seconded Cllr F Dockerty.

Company	Description	Net	Vat	Gross
Salaries	Month 4	£296.52	£0.00	£296.52
HMRC	Month 4	£74.20	£0.00	£74.20
Zurich	Annual Insurance Renewal	£228.16	£27.38	£255.54

## **9. HIGHWAYS**

- 9.1. The SAM2 report was RECEIVED. It was AGREED for the Clerk to request a location schedule.
- 9.2. The parish partnership invitation to bid for 2024/25, closing 8<sup>th</sup> December 2023, was noted, it will be placed on a future agenda.
- 9.3. The letter, as presented, to support Borough Councillor Adrian Thompson's request for double yellow lines on the Main Road and Town Road was APPROVED.
- 9.4. Cllr R Doyle provided an update regarding the pedestrian crossing, the provisional programme of works is to start in February 2024 for the crossing itself, re-surfacing is planned for March 2023. Further plans and information are available on the Council website.

## **10. ADMINISTRATION**

- 10.1. The insurance renewal. Policy term 22/8/23 – 21/8/24. Long term agreement active until 22/8/2026. It was AGREED to amend the insurance policy to add 2 x laptops, 2 x village signs and the village gateways, ownership of village gateways to be clarified first. It was PROPOSED to APPROVE the new invoice with the added assets, to ensure insurance is valid August 2023, to be ratified at September's meeting. PROPOSED C

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Merritt, seconded F Dockerty.

- 10.2. It was AGREED to not accept the quote for removal of the noticeboard, it was AGREED for a volunteer to remove the noticeboard.
- 10.3. It was AGREED to write to the village hall, and request some quotes for the repairs of the fence to be able to consider a donation, also to ask the village hall to consider an alternative location for the bins.

**11. ITEMS FOR NEXT AGENDA**

Review Asset Register  
To ratify the insurance policy  
Lease agreement for grazing land, due October 2023

**12. NEXT MEETING OF THE PARISH COUNCIL**

Wednesday 6<sup>th</sup> September 2023, 7:30pm, Village Hall

Meeting Closed: 20:20

Signed:

Dated: