

MINUTES OF A PARISH COUNCIL MEETING
AT FLEGGBURGH VILLAGE HALL
THURSDAY 10th MARCH 2022 at 7.30PM

AGENDA

Present: Borough Cllr Adrian Thompson, Cllr S. Hacon, Cllr K. Osborne (Chair), Cllr E. Sneddon, Cllr C. Merritt, Cllr P. Ely, Cllr R. Doyle, Cllr F. Dockerty (minute taking).

Members of the public present: 4

1) APOLOGIES

None

Cllr Osborne informed all that the Locum Clerk was unable to attend the meeting. All agree Cllr Dockerty to take minutes

2) DECLARATION OF INTERESTS

None

3) MINUTES OF THE PREVIOUS MEETINGS

3.1 To confirm and agree the minutes of the Parish Council Meeting held on Thursday 10th February 2022. Minutes agreed with 3 corrections, all agreed.

4) PUBLIC PARTICIPATION

4.1 To receive reports from County and Borough Councillors and Police Report.

Borough Cllr A. Thompson updated all: 9th Dec 2021 borough plan was formally adopted. 33% turn out at Filby Neighbourhood development plan referendum, majority in favour, plan will be adopted. Discussion with developers of the 33 houses in Fleggburgh regarding 106 monies, suggestion made that 106 money could be put towards the village crossing. 5 trees donated to Fleggburgh for planting for the Jubilee. Playing field committee met will be reported on at village hall meeting. Since 1st covid lockdown this area has raised over £7,000 and food for the food bank, now collecting for Ukraine next lorry leaves Saturday 12th March, require toiletries. Reserved right to speak on item 14.

Cllr Osborne prior to public section asked the parishioners what they would like from the parish council, many clerks and councillors have left due to bullying, harassment and disrespectful comments, parish councillors accept criticism but ask for help and support with the role. Fleggburgh parish council is without a Clerk and has councillor vacancies, but individuals are put off applying to the positions due to the treatment clerks and councillors have received. If negative comments do not cease the parish council may not be able to continue to function.

The meeting was adjourned for 10 minutes.

4.2 To receive questions from the public relating to items on the agenda or items to be considered for a future meeting.

Questions relating to the crossing on main road, the crossing is discussed later in the meeting.

Lack of parish council comments on planning website, will be looked in to.

Footpath signs need attention parishioner will send a list of the signs to the parish council for review.

5) MATTERS ARISING – TO RECEIVE UPDATES

5.1 SAM2 update on the repair of the SAM2 by Westcotec and update for volunteers. Repaired unit returned repaired at no cost, waiting feedback regarding cause of the failure. Currently seeking volunteers from the parish, Cllr Osborne will learn the mount / dismount process for the SAM2 sign, hoping the work can continue until volunteers are found. Main responsibilities for volunteers include mounting and dismounting the SAM2 unit, moving it monthly and downloading the data.

5.3 Confirmed further two councillors have attended councillor training and other councillors will attend training in the coming financial year.

5.4 Queens Jubilee updates: Cllr Merritt, next meeting in two weeks' time, liaising with parishioners and village hall, pooling together lots of ideas, for the Saturday and Sunday. Hoping to have entertainment for the children and a party on the Sunday. The 5 Jubilee trees will be assigned a site by the jubilee group, the events group is working well.

5.5 Vacancy for a co-option. GYBC have confirmed that the Parish Council are free to co-opt as no requests have been made for an election.

5.6 Parish Noticeboards: The church noticeboard has been damaged and is owned by the parish council; discussion had on action to be taken. Cllr Hacon and Osborne will take the noticeboard away but leave the posts. The noticeboard does not need replacing as there is one close by outside the village hall and the church does not use it.

5.7 Village Gateways: No update to give currently.

6) PLANNING

a) Applications received

(i) 06/22/0018/VCF: Variation of Condition 1 of pp. 06/20/0326/F - Construction of 6no detached dwellings and garages - change of plot 5 from house to bungalow. Church View (Land rear of) Fleggburgh GREAT YARMOUTH NR29 3DJ. Cllr Ely propose to support Cllr Doyle seconded, all in favour.

(ii) 06/22/0074/TRE: Felling of 3 sycamore trees (T1, T2 and T3) due to crypostroma corticale and partial dieback; works to beech tree (T4) - dieback, monolith to a height of 8m. York Lodge 3 Trust Close Fleggburgh GREAT YARMOUTH NR29 3FB. Cllr Hacon propose to support but must have replacement trees as per tree officers report. Cllr Sneddon seconded, all in favour

Cllr Osborn to ask Locum Clerk to seek an extension for the 2 planning applications that came in too late to be discussed at this month's meeting.

(b) Planning decisions

None at time of publication

7) CORRESPONDENCE

7.1 Email: Member of the Public – FOI request.

7.2 Email: Angela Gifford, Able Community Care – Safety Door Stickers available to older person, vulnerable person, or a person with a disability, to remain safer in their home.

7.3 Email: GYBC – Parish Liaison Meeting Monday 28th March. If councillors are interested in attending a response is required by 15th March 2022. Meeting to be confirmed to be held via Teams or in person. Cllrs Sneddon and Merritt are attending.

Cllr Osborn added to the list an email from residents of Bygone Close regarding the Bygone woods.

8) FINANCE

8.1 To confirm bank statements. – still working with the bank on issues

8.2 To approve items for payment in March 2022:

C Hummel	Locum fee for February & March 2022	£519.00
C Hummel	Home Office for February & March 2022	£20.00
Norfolk ALC	Councillor Training x 2	£129.60

*Further payments may be approved that are received after publication of the agenda

Cllr Ely proposed payments, Cllr Osborne seconded, all in favour.

8.3 To confirm the Locum clerk will complete the accounts for 2021/22 in preparation of the internal audit. Work to finish the accounts will be completed in April by the locum clerk and will be charged at an hourly rate.

9) NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Cllr Dockerty, once we have the date of the referendum, where parishioners are given the opportunity to vote on the plan, leaflets and posters can be created and distributed to remind parishioners about the purpose of the NDP and of the opportunity to vote. Cllrs Sneddon, Merritt, Doyle offered their help with leafletting.

10) CLERK VACANCY

10.1 Vacancy and applicants. Both applicants declined to interview, due to background issues with the parish council. NALC advised that there is a free employment agency called INDEED for re advertising. Suggestion made to advertise on the next-door website. All happy for Keith to re advertise the position.

10.2 To confirm that the interviewers will be able to carry out interviews as necessary

11) HIGHWAYS

11.1 To discuss and select options as a result of a meeting with NCC Highways Engineer Justin Le-May and Kevin Allen (NCC Project Engineer Network Safety) regarding the Speed Management Survey.

Cllr Doyle, for the crossing to be considered highways advised that there should be 100 crossings in a 12hr time period however ultimately the decision is based on a site-by-site case. It was recognised that the survey was carried out in the incorrect place and a second survey would be beneficial to be carried out in the crossing point near to village hall and car park at no extra cost. Cllr. Doyle proposes to have the second survey carried out in the correct position, Cllr Dockerty seconded, all in favour. Cllr Doyle to reply to highways to inform them of the decision and to ensure the survey is carried out not during school holidays. Suggested it could be conducted sometime in April.

11.2 To consider a contact sheet for councillors and residents with regard to Highways/planning/enforcement issues. Cllr Doyle if there are issues then parishioners will know who to report to. Cllrs Sneddon and Doyle will work together on the contact sheet.

12) FOOTPATHS

Update on the public rights of way around the parish and contacting landowners regarding their responsibilities. Cllr Hacon walked the footpaths appear in good condition, the footpath off silver street is getting narrower. Suggested putting together a generic letter to send to landowners if any maintenance is needed. Cllr Sneddon old chapel hedge is encroaching into the road, this can be reported to highways. Cllr Hacon will follow up regarding the list of damaged footpath signs.

13) LEASED LAND

To consider the styles and quotations for the replacement of the double gates on the leased land.

Cllr Hacon discussed options of various gates; cost varies greatly. Lease agreement needs to be looked at; Item deferred to next meeting.

14) BYGONE WOODS

To discuss the recent inspection of the wooded area by Green Gym and TCV and consider how the parish council should move forward including debate of a working group being setup. Cllr Osborn proposed creation of a working group lead by Cllr Hacon to investigate various options, the group could include parishioners as well as councillors. Cllr Ely seconded, all in favour.

Borough Cllr A Thompson asked if the current lease holder and residents of town close had been approached about this, suggested a public meeting to present ideas. Cllr Osborne, this process will be a partnership between the parish council and parishioners, no decisions will be made by the parish council alone.

15) COMMITTEES & POLICIES

15.1 To consider and decide if the Parish Council should have an Employment Committee, raised after suggestions from the monitoring office. Cllr Osborne proposed the adoption of an employment committee, Cllr Ely seconded, 5 support 2 abstention. Cllrs Sneddon, Merritt, and Ely will form the employment committee proposed by Cllr Osborne, Cllr Ely seconded, all in favour.

15.2 Adoption of a persistent, vexatious complaints policy. Deferred to next month's meeting.

16) ANY OTHER BUSINESS TO BE RAISED AT A FUTURE MEETING

Dog fouling Cllr Sneddon has received complaints from parishioners, need to discuss ways forward.

17) NEXT MEETING OF THE PARISH COUNCIL

The next Parish Council meeting will take place on Thursday 14th April 2022 at 7.30pm

18) TO EXCLUDE THE PUBLIC

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 19 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e., information relating to any individual.

Cllr Merit propose to support Cllr Ely seconded, all in favour.

Meeting ended 21:20

Meeting commenced 21.25

19) FREEDOM OF INFORMATION REQUEST

To discuss correspondence

Councillors agreed to offer an apology for wording used.

Meeting ended 21.45