

FLEGGBURGH PARISH COUNCIL

Serving Fleggburgh, Billockby and Clippesby

Tel: 07502 735991; Email: fleggburghpc@gmail.com

Chairman: Mr Ricky Doyle

Parish Clerk: C Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Fleggburgh Parish Council on **Tuesday 7th May 2024, 7.30pm at Fleggburgh Village Hall** for the purpose of transacting the following business:

C Moore

Parish Clerk 30th April 2024

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. To consider apologies for absence**
- 4. Declaration of interest for items on the agenda and applications for dispensation**
- 5. Public Forum**
 - a. Public
 - b. County / Borough Councillors & Police
- 6. To approve the minutes of the meeting held on Wednesday 13th March 2024**
- 7. To approve the minutes of the meeting held on Wednesday 17th April 2024**
- 8. Matters arising from the minutes not elsewhere on the agenda**
 - a. Update on discussions with PCCs regarding future maintenance of churchyards if concurrent functions are removed
 - b. Discussions with Village Hall Committee regarding future maintenance of playing field if concurrent functions are removed
 - c. Tretts Lane Sign
 - d. White lining on Town Road / Rollesby Road corners
- 9. Correspondence and Consultations**
 - a. Harnser Magazine
 - b. Response to GYBC Draft Local Plan Consultation
 - c. Response to GYBC Community Infrastructure Levy Consultation
- 10. Planning**
 - a. New Applications
 - i. 06/24/0125/F Nursery Barn, Rollesby Road, Fleggburgh: Proposed conversion and change of use of agricultural storage barn to a new 4-bedroom residential dwelling; Retrospective external alterations and associated works, access and boundary treatment.
 - ii. 06/24/0248/LB Grange Farm, Main Road, Fleggburgh: Removal of interior wall between kitchen and office.
 - b. Applications considered between meetings
 - i. None
 - c. Decisions
None.
- 11. Finance**
 - a. Financial update 2024/25; bank reconciliation; and to note receipts since last meeting
 - b. Year End Finances 2023/24
 - c. Receive Internal Audit Report
 - d. Approve Annual Governance Annual Return
 - e. To consider subscription organisations (Norfolk ALC incl. website; Norfolk PTS)
 - f. To consider/note payment of the following:
 - i. C Moore Salary March 2024 (SO 31.03.24) £486.15
 - ii. HMRC PAYE March 2024 (DD) £142.63

iii. C Moore	Salary April 2024 (SO 30.04.24)	£486.15
iv. HMRC	PAYE April 2024 (DD)	£121.40
v. C Moore	Expenses, WFH, Salary Top Up March 2024	£8.20
vi. C Moore	Expenses, WFH, Salary Top Up April 2024	£17.83
vii. ICO	Annual Subscription	£35.00

12. Highways

- a. Improvements to Footpath 6
- b. To receive SAM2 report
- c. To agree acceptance of Parish Partnership funding for village gateways

13. Other Matters

- a. Update on Tree Preservation Order No. 10 1991 – Former Bygone Village
- b. Dog Fouling – potential solutions incl. signage or additional bins
- c. Review Risk Assessments

14. Items for Next Agenda

15. Co-option of Parish Councillors (5 vacancies)

16. Date of Next Meeting: Wednesday 10th July 2024 7.30pm at Fleggburgh Village Hall